

Regular Meeting April 13, 2021

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 18, 2020
- Published in the Howell Times on December 21, 2020
- Filed written notice with the Township Clerk on December 16, 2020
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Stalling, Bailey, and Acampora all in attendance. Commissioner Bommer was not in attendance.

It was noted that there were three (3) members of the public in attendance.

Administering the Oath of Office: None

Commissioner Acampora reported that the regular workshop Meeting Minutes of March 9, 2021 were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on March 10, 2021.

A motion to approve the minutes was made by Commissioner Bailey and seconded Commissioner Stalling. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment for the month of April 2021:

	Bills	Amount
1	Sendzik & Sendzik	\$ 2,599.80
2	csm	\$ 356.00

3	netlink web service	\$ 199.00
4	Taylor oil company	\$ 225.42
5	all hands fire	\$ 567.96
6	cit	\$ 193.50
7	optimum	\$ 170.35
8	Verizon wireless	\$ 304.10
9	new jersey american water	\$ 3,527.36
10	defender	\$ 560.03
11	Roberts electronics	\$ 312.00
12	vfis	\$ 41,710.77
13	ramtown fire company	\$ 23,833.33
14	toms river board of fire commissioners	\$ 150.00
15	w.g newberry	\$ 1,000.00
16	premier graphics	\$ 211.00
17	micro media publications	\$ 200.00
18	valic	\$ 44,675.00
19	mike acampora	\$ 170.56
20	Sendzik & Sendzik	\$ 5,683.50
21	Sendzik & Sendzik	\$ 483.90
20		
	Totals	\$ 27,133.58

A motion was made by Clerk Acampora and seconded by Commissioner Stalling to pay the bills for April 2021. A roll call vote was taken with the following results:

Scarlato – Yes
Stalling - Yes
Bailey – Yes
Acampora – Yes

The motion passed unanimously 4-0.

COMMUNICATIONS

Received

Sendzik & Sendzik: Affidavit of Publication
Notice of Election
Annual Fire Election info sent to Board of Elections
Fire Board Election Budget
Howell Township Quarterly Tax check
Liberty Mutual ECOA signs for posting
Mohel Elliott Bauer and Gass Letter of Engagement
Radio tower email from Chief Lewis
Monthly Fire Bureau reports
Board of Fire Commissioner Joint Board Minutes March 2021

Sent:

Nothing sent

COMMITTEES

Joint Board Meeting

Chief Lewis sent the 5 fire districts additional repair information for the radio towers. Additional repairs will have a total cost of \$789, which will be split by the 5 boards. Chairman Scarlato send an email to Chief Lewis approving the repairs on behalf of Fire District 4.

The next Joint Board meeting will be 6/3/2021. The location of the next meeting is not known yet.

Chief's Report

All monthly reports were presented by the Chief.

Chief Romano stated that there will be a Tanker Task Force drill on 4/17/21 at Camp Zender in Wall.

The Chief stated that he is going to request the following equipment from OEM:

- 50 N-95 masks
- 50 – P100 masks to be fit tested for our fire fighters
- 100 – surgical masks

Chief Engineer

Chief Engineer Gilsenan is currently out on medical leave and the remaining engineers are maintaining the fleet and keeping Chief Gilsenan apprised of any issues.

Ladder 490 – the arrow stick and control switch need to be replaced

Engine 475 – no issues

Engine 480 – no issues

Tanker 495 – no issues

Vehicle 486 – needs alignment

Bush 494 – the pump and/or motor need to be repaired. Service vender will look into the issue and let us know how to proceed. The truck also needs an alignment.

Utility 487 – no issues

Vehicle 466 – no issues

Vehicle 467 – no issues

Purchaser:

Chief Romano is requesting to remove the purchase of the \$18,000.00 tanker pool power lift from his budget.

As a replacement, he is requesting to purchase a new dual head radio for vehicle 466, at a cost not to exceed \$9,000.00.

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to purchase the dual head radio for vehicle 466, not to exceed \$9,000.00. The motion was approved unanimously by the Board, pending the approval of the Board's budget on 4/20/21.

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to purchase a new pool for Tanker 495, not to exceed \$6,000.00. The motion was approved unanimously by the Board, pending the approval of the Board's budget on 4/20/21.

Assistant Chief Scarlato stated looked into the issue with the servers within the firehouse. CSM can replace the router and upgrade the laptops to Windows 10 in vehicle 466 and 467 at a cost of \$3,151.00.

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to move forward with the cost quote from CSM to replace router and upgrade software at a cost of \$3,151.00. The motion was approved unanimously by the Board, pending the approval of the Board's budget on 4/20/21.

TRUCK COMMITTEE:

New Engine: Pre-Construction meeting will be scheduled at the Pierce Plant in FL on 5/13 and 5/14/2021. The meeting will be attended by Commissioners Scarlato, Bommer, Stalling, and Chief Romano and Lt. Realmuto.

New Command Vehicle: New vehicles may be on back order for up to 4 – 6 months. Assistant Chief Murphy will provide all vehicle quotes and information to Purchaser Bailey on the vehicle he would like to purchase, along with the lighting packages he is looking at. Purchaser Bailey will forward all information to QPA Newberry.

OLD BUSINESS:

Annual company physicals are scheduled for 5/8/2021 at 9am.

The Board of Fire Commissioners annual elections will be held on 4/20/2021 from 2-9pm.

NEW BUSINESS:

Chairman Scarlato will schedule the annual maintenance on the Holmatro equipment through ESI.

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to approve RESOLUTION #04132021-01 RESOLUTION AUTHORIZING CONTRACT WITH APPROVED STATE CONTRACT VENDOR PURSUANT TO NJSA 40A:11-12(A) AND NJAC 5:34-7.29(C). A roll call vote was taken with the following result:

Scarlato – Yes

Stalling - Yes

Bailey – Yes

Acampora – Yes

The motion passed unanimously 4-0.

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to approve RESOLUTION #04132021-02 RESOLUTION AUTHORIZING CONTRACT WITH APPROVED STATE CONTRACT VENDOR PURSUANT TO NJSA 40A:11-12(A) AND NJAC 5:34-7.29(C). A roll call vote was taken with the following result.

Scarlato – Yes

Stalling - Yes

Bailey – Yes

Acampora – Yes

The motion passed unanimously 4-0.

A motion was made by Commissioner Acampora and seconded by Commissioner Bailey sign the letter of engagement with Mohel Elliott Gass and Bauer for the year 2021. The motion was passed unanimously by the Board.

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL: None

TREASURER’S REPORT: Commissioner Stalling reported the following balances for the Board’s account activity for the month of April 2021:

	April 2021
Operating Account	
Opening Balance	\$40,728.80
Interest	\$4.06
Canceled Checks	
Transfers	<u>\$120,000.00</u>
	\$160,732.86

NJ PERS TEPS

Bills Paid	\$127,133.58
Bills Paid	
Bills (Radio Consulting)	
Service Charge	
Ending Balance	<u>\$33,599.28</u>

Savings Account

Opening balance	\$2,486,086.50
Deposit	
Interest	\$459.97
	<u>\$2,486,546.47</u>
Transfers	\$120,000.00
Ending Balance	<u>\$2,366,546.47</u>

Payroll Account

Opening Balance	\$22,403.10
Interest	\$1.38
Transfer ADP	
	<u>\$22,404.48</u>
Payroll	\$8,261.20
Fees	\$5,425.73
Fees	
Ending Balance	<u>\$8,717.55</u>

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Bailey and passed unanimously by the Board.

PUBLIC COMMENT: There were five (5) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Bailey and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:53 hours.

Respectfully submitted:

Michael L. Acampora
Clerk